

# The Administrative Justice Association of South Africa

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## **ANNUAL GENERAL MEETING OF THE ADMINISTRATIVE JUSTICE ASSOCIATION OF SOUTH AFRICA**

*SALT ROCK HOTEL, 11 AUGUST 2017*

### **REPORT OF THE EXECUTIVE**

This report concerns the management and activities of the inaugural Executive of AdJASA since its election on 12 February 2016 at the first Annual General Meeting (AGM) of the association to this second AGM.

The Executive elected in 2016–17 consisted of:

President:	Cora Hoexter
Vice-Presidents:	Karthy Govender and Geo Quinot
Secretary:	Prelisha Singh
Treasurer:	Radley Henrico
Other members:	Steven Budlender Alfred Hona Michael Kidd Precious Ndlovu Umesh Raga Achmat Toefy Helena van Coller

#### **1. MEETINGS OF THE EXECUTIVE**

Apart from an initial meeting in Johannesburg on 29 June 2016 attended by the President, Secretary and Treasurer, and a brief meeting at the start of the 2017 conference, all decision-making by the Executive was achieved by means of e-mail correspondence managed by the Secretary, Prelisha Singh. Not all members of the Executive responded to requests for input, however.

#### **2. MEMBERSHIP**

A membership form and invoice were drafted by the Secretary in March 2016, and she went on to devise a process for membership applications. The list of paid-up members was regularly updated by her in 2016–17. Membership currently stands at 74.

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The membership fee for 2016 was R250, and the Executive resolved not to increase the fee for 2017.

### **3. FINANCIAL**

The Treasurer, Radley Henrico, opened a bank account for AdJASA with Standard Bank in March 2016 and has been responsible for depositing all membership fees and other sources of income into the account.

See the Treasurer's Income Statement and Income Report.

### **4. WEBSITE**

In 2016–17 the Executive explored various options in relation to setting up a website for AdJASA in a cost-effective manner. In March 2017 Vice-President Geo Quinot offered to take on the job, and within weeks he produced an excellent website ([www.adjasa.org](http://www.adjasa.org)) at minimal cost to the association. The Executive records its gratitude to Geo, who has also been responsible for administering and updating the website.

### **5. NEWSLETTERS**

A newsletter from the President ('Update 1 of 2016') was sent out to all AdJASA members in the second half of February 2016. Another ('Update 1 of 2017') was sent out in late March 2017, mainly to inform members about the new website.

### **6. AMENDMENTS TO THE AdJASA CONSTITUTION**

In March 2017, with the blessing of the Executive, Radley Henrico took on the difficult task of considering the text of the AdJASA Constitution and proposing amendments to it. The Executive also invited Radley to appoint a subcommittee to assist him if he wished. Some proposed amendments will be considered at the AGM on 11 August 2017.

### **7. NATIONAL AND REGIONAL EVENTS**

- 7.1 AdJASA's first official event was a tremendously successful national conference held at the Salt Rock Hotel on 11–12 February 2016. Like the association itself, the conference was the brainchild of Hugh Corder, Cora Hoexter and Geo Quinot who organised the programme jointly, and Robynne Louw of UKZN very kindly provided her administrative services free of charge.
- 7.2 A highly successful regional workshop was organised in Cape Town in October 2016 by Vice-President Geo Quinot and the Western Cape chapter of AdJASA. The one-day workshop was timed to take advantage of the presence in Cape Town of various

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experts on administrative law, including Sir Jeffrey Jowell. It was very well attended, mainly by practitioners and academics, and the President of AdJASA was also present.

- 7.3 During 2016 the Executive took the view that an 18-month period between national conferences would be ideal, and more realistic than attempting to hold an annual conference. It decided that February and August were months that would suit practitioner and academic members alike and would avoid clashes with other conferences that are held on a regular basis (chiefly the Law Teachers' Conference). Accordingly, the Executive resolved to hold the next national conference and AGM at Salt Rock in August 2017. Michael Kidd willingly took on the task of organising the programme, and Robynne Louw again provided her administrative services at no cost to AdJASA. The Executive is very grateful to both of them.

## **8. THANKS**

There has been a great deal for AdJASA's inaugural Executive to do, and the President thanks its members warmly for their contribution in 2016–17. Much of the burden necessarily fell on the Secretary and Treasurer, who carried out their duties with enthusiasm and great efficiency. Special thanks are due to both of them.

**CORA HOEXTER, President 2016–17**

*4 August 2017*